

173d Fighter Wing



YOU MAY EMAIL YOUR APPLICATION TO:
173.fw.hro.org@us.af.mil

NATIONWIDE MILITARY VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: KF 24-009	OPEN DATE: 5 June 2024	CLOSING DATE: 5 August 2024
UNIT/LOCATION: 173D MEDICAL GROUP 173D FIGHTER WING, KLAMATH FALLS, OREGON		
POSITION: MEDICAL GROUP COMMANDER		
POSITION DETAILS	GRADE TO APPLY: MAX MILITARY RANK AT TIME OF APPLICATION AND HIRE: COLONEL MIN MILITARY RANK AT TIME OF APPLICATION AND HIRE: LT COL	
UMD Number: 1124424	NOTES::	
Grade: Colonel	- PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS	
AFSC: 40C0	- PROJECTED START DATE: ASAP	
WHO MAY APPLY FOR THIS POSITION: OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD (ORANG) AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE ORANG		
AREAS OF CONSIDERATION: FIRST AREA: CURRENT TRADITIONAL MEMBERS OF THE ORANG SECOND AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE ORANG		
FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL: SECTION/SHOP SUPERVISOR: COLONEL MICAH LAMBERT, 541-885-6476, DSN : 830-6476 FORCE SUPPORT OFFICER LIAISON : SSGT HOLLY TAIT, 541-885-6133 HR LIAISON: MEGHAN McMACKIN/MSGT MELISSA WHOLERS, 541-885-6580 / DSN 830-6580 RECRUITING & RETENTION OFFICER ACCESSIONS NCO : TSgt AUDRA BURD, 541-885-6499 / DSN 830-6499		

APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.
***** PLEASE READ THIS ANNOUNCEMENT COMPLETELY *****

DESCRIPTION OF DUTIES

- Commands medical units. Commands resources engaged in health care. Responsible for personnel required to carry out base health care services. Determines health care requirements by analyzing mission and interpreting directives, orders, and instructions. Formulates plans, and establishes policies and procedures for delivering health care services and assures health care support for mission accomplishment. Implements programs such as total force training and disaster preparedness. Directs studies and surveys to determine perceptions of personnel. Implements measures to resolve problems and eliminate conditions contributing to low morale.

- Directs health care activities. Supervises and directs assigned resources to provide quality health care services. Arranges quality civilian health care services when more cost effective than those available through the military facility or other federal resources. Ensures medical support to meet requirements placed on medical units when personnel are under operational control of the medical commander. Develops medical portion of base plans to provide medical support to wing and installation. Trains health care personnel. Advises installation commander on scope of available health care services, health care and services required by host-tenant agreements, health of personnel, and health protection requirements and measures.

- Coordinates health care service activities. Conducts staff meetings, convenes, and appoints boards, councils, and committees to assist in managing assigned activities. Coordinates training, support, and use of medical units and activities. Coordinates with local health care agencies. Participates in civilian community health planning process. Determines medical treatment facility role within health service area.

Oversees Bioenvironmental Engineering and Public Health processes for Wing level activities. Ensures enforcement of and adherence to environmental health and safety programs. Directs public health processes and provides guidance to Wing on public health issues and concerns to include HPCON.

ADDITIONAL REQUIREMENTS

- Knowledge is mandatory of: management concepts and objectives and their relationship to mission accomplishment; relationship of military and health care doctrine, contingency, and medical readiness planning; strategic planning; Air Force flying mission and associated health care requirements; information management; Air Force policy directives and instructions; military justice; conflict resolution; managing quality; communication and interpersonal skills; principles of medical administration; financial management; personnel; and materiel and facilities management.

- For award of AFSC 40C0, prior experience is mandatory in a medical position, or experience in one or more senior health care management positions within preceding 5 years. Senior health care management positions include Chief, Hospital or Clinic Services; Chief Nurse; Base Dental Surgeon; Chief, Aerospace Medicine; Administrator; Chief of Pharmacy, Laboratory, or other biomedical sciences function; or other clinical or health care service or department-level management positions.

QUALIFICATIONS AND SELECTION FACTORS:

- Selection for this position will be made without regard to race, religion, color, creed, gender, or national origin.
- The requirements and qualifications prescribed in this announcement are the minimum for this position.
- Appointment is not assured merely by meeting these requirements. Applicants considered must qualify with the requirements outlined in AFMAN 36-2032.

SPECIALTY SUMMARY

(As outlined in AFOCD 30 April 2023, Changed 30 APR 17)

Commands Medical Groups. Serves as chief staff advisor to line commanders. Related DoD

Occupational Group: 260100

APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.

******* PLEASE READ THIS ANNOUNCEMENT COMPLETELY *******

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THESE INSTRUCTIONS.

******* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED *******

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENT

ADDITIONAL INFORMATION

All applicants:

- AF Form 24 (from Department of the Air Force e-publishing website)
- Statement of Understanding (attached to MVA)
- AFOQT Scores (if applicable to AFSC)
- Resume
- Cover Letter
- Two letters of recommendation attesting to the character, integrity, and aptitude of the applicant
- ANG Personal Interview / Pre-Qualification Worksheet (from Wing recruiting staff) – only required for Non-Prior Service and Prior Service members not currently serving

Current Air Force/ANG military members must also provide:

- Current Report of Individual Personnel (RIP).
 - o RIP can be obtained from the virtual MPF (vMPF)
 - o Select 'Record Review', and then 'Print/View All Pages'
- Copy of current passing Fitness Tracker report from the myFSS application:
<https://myfss.us.af.mil/USAFCommunity/s/>
- Last three military evaluation reports

Current sister service military members must also provide:

- Copy of current passing Fitness
- Last three military evaluation report

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- Applications will be accepted until the announcement closing date
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or **DIGITALLY SIGN**
- FAILURE to complete and submit the required documents will result in the application not being processed
- **All documents must be consolidated into a single PDF, in the order listed above, with the announcement number and last name as the file name (example: AF22-506 - Doe). Do NOT use the portfolio feature. Documents that cannot be combined due to digital signatures should be attached separately following the**

APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.

******* PLEASE READ THIS ANNOUNCEMENT COMPLETELY *******

same naming convention (“AF22-506 – Doe – 1”)

- Limit file size to less than 5MB
- Submit applications through email to 173.fw.hro.org@us.af.mil Place the announcement number and last name ONLY in the E-Mail subject line. (example: AF24-501 Doe) Encrypted message can be sent to this address

Applications must be received by the announcement closing date.

***THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS***

***APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.
***** PLEASE READ THIS ANNOUNCEMENT COMPLETELY ********